

BCECD Minimum Qualifications

The Communications Director shall establish minimum qualifications as required by the nature of the work to be performed. As a minimum, all applicants considered for employment shall:

- Be at least eighteen (18) years of age.
- Be a citizen of the United States.
- Be a high school graduate or possess GED.
- Ability to speak English concisely and distinctly.
- Ability to type a minimum of 25 words per minute.
- Possesses a valid driver's license.
- Not have been convicted of or pleaded guilty to or entered a plea of nolo contendere to any felony charge or to any violation of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor, or controlled substance and have not been released or discharged under any other than honorable discharge from any of the armed forces of the United States.
- Have passed a post offer physical examination by a licensed physician, paid for by BCECD.
- Have passed a post offer psychological examination, paid for by BCECD and are free of all apparent mental disorders as described in Diagnostic and Statistical Manual of Mental Disorders, A qualified professional in the psychiatric or psychological fields must certify applicants as to meeting these criteria. (T.C.A. Title 7. Chapter 28. Part 1)
- Have a good moral character as determined by thorough investigation of references and prior employment conducted by a representative of BCECD.